

GENERAL SERVICES ADMINISTRATION

FEDERAL SUPPLY SERVICE

Authorized Federal Supply Schedule Price List



Federal Supply Group: 874
Contract Number: GS-10F-0611P
Period Covered by Contract: 9/21/2009 – 9/20/2014

Class: R499

Contractor: SRM Group
Address: 101 Marietta Street, Suite 3300,
Atlanta, GA 30303.
Telephone Number: (404) 751 3445 x 104
Fax Number: (404) 581 5540
e-mail: sprabhu@srm-group.com
web address: www.srm-group.com

Contract Administrator: Suresh S. Prabhu

Business Size: Small Business
Disadvantaged
8(a)
HubZone

SRM Group is a provider of Management Consulting and Information Technology Implementation Services to both Government and Industry. SRM Group has recently been certified by US Small Business Administration as an Small Disadvantaged Business (SDB), an 8(a) and a HubZone firm.

SRM Group was founded in 1996 by 3 University Professors to provide Management Consulting and IT Implementation Services. Over the last 15

years we have provided Administrative and Management Support Services to over 25 different DoD Agencies.

SRM Group provides services in the following SIN, FSC Classes and FPDS Codes:

Special Item No. 874-1: Consulting Services

We provide Management Consulting Services in the following areas:

- Administrative and Management Support Services
- Program and Program Management Support
- Logistics and Supply Planning
- Strategic Planning
- IT Implementation and Support

Selected Projects

Program Management Support at Ft. Detrick Air Force Medical

Support Agency; Oct. 2008 – Sept. 2009. We are providing Business Process/Program Management Consultants to define and create the Program Management Office for the Department of Medical to analyze and recommend Organizational Structure, Personnel Requirements, and Task Responsibilities of the DMMPO.

Program Management Support at Walter Reed Army Medical Center – Directorate of Information Management: Sept. 2008 – Sept. 2012.

Provide Program Management and Program Evaluation support services to the Walter Reed Army Medical Center including Strategic Planning, Migration/Transition Planning for WARAMC, Post BRAC activities for IM-IT services, Migration/Transition planning for NARMC and Realignment of Infrastructure for the North and South campuses when they become operational in 2010.

IT Implementation and Support Services at USDA Forest Service – March 2008 – Dec. 2009. To provide Senior Level WebMethods expert to the **USDA Forest Service – IT Support Branch**. This project involves providing technical support for the WebMethods software suite in the development, test, production, and any other environments as required. Technical support include Integrating WebMethods with various other Incident Business system components, Trouble shooting and resolving system problems, Performance tuning, monitoring system status and performance, Implementing appropriate logging and monitoring associated logs and Mentoring Application Line of Service employees in developing WebMethods trouble-shooting and support skills.

Logistics and Supply Planning Services – GA, FL, and SC Army

National Guards: Sept. 2006 – Sept. 2013. Logistics Specialists work with various **Army National Guards** (GA, SC and FL) to perform as part of a

Supply Accountable Assistance and Instruction Team (SAAIT). These Logistics Specialists are fully versed in unit level logistics which require that they be functional experts in all of the logistical automation systems as appropriate for the State.

Family Assistance Centers at the NC Army National Guard: Oct 2007 – Sept. 2012. To provide the NC ARNG with the Family Assistance Coordinator, Youth Coordinator and Family Assistance Center (7) support.

We are also providing various other DoD Agencies with Administrative and Management Support Services.

Terms and Conditions

APPLICABLE TO ALL SPECIAL ITEM NUMBERS

1a. Table of Awarded Special Item Number with appropriate page numbers:

[874-1](#)

1b: Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

[Not applicable to SRM Group, as we provide only services.](#)

1c. Hourly Rates and Descriptions of the Commercial Job Titles, Experience and Functional Responsibility and Education for those types of employees or sub-contractors:

MANAGEMENT CONSULTING (MOBIS) SERVICES for SIN 874-1

Based on Established Catalog Prices, by Skill Category and Hourly Rates

MANAGEMENT CONSULTING (MOBIS) SERVICES for SIN 874-1
Based on Established Catalog Prices, by Skill Category and Hourly Rates

Category	Responsibilities	Minimum Education and General Work Experience	Hourly Rates	
			On Site	Off Site
Project Manager II	Identifies Planning Requirements Prepares and Delivers Status Reports Responsible for Project Schedule and Budget Primary Point of Contact for Client	Bachelor's degree 5 years of experience in project planning Able to lead various project tasks and work closely with the client and project team members Experience with Project Management	\$ 187.00	\$ 187.00

		tools such as Microsoft Project		
Project Manager I	<p>Manages Large and Complex Projects</p> <p>Prepares and Delivers Status Reports</p> <p>Responsible for Project Schedule and Budget</p> <p>Primary Point of Contact for Client</p>	<p>Bachelor's degree and 10 years of experience in project management or</p> <p>Master's degree and 8 years of experience in project management</p> <p>Able to lead various project tasks and work closely with the client and project team members</p> <p>Experience with Project Management tools such as Microsoft Project</p>	\$ 173.00	\$ 173.00
Subject Matter Expert I	<p>Provides Expert Analyses in Large and Complex Projects</p> <p>Brings knowledge that is considered to be generally "rare"</p> <p>Considered to be an "Expert" in an area</p> <p>Works with the Project Manager</p>	<p>Advanced Degree and/or Bachelor's degree and 10 years of experience in an area</p> <p>Able to Analyze complex problems and provide unique insights</p>	\$ 280.00	\$ 280.00
Team Lead II	<p>Responsible for the Analytical Solution</p> <p>Provides high level of Functional Expertise</p> <p>Develops Functional Requirements</p> <p>Works with Project Manager to develop project plans</p>	<p>Bachelor's degree</p> <p>5 years of work experience</p> <p>Previous experience in projects</p>	\$ 151.00	\$ 151.00
Business Process Consultant III	<p>Develops Business Requirements</p> <p>Develops Process Reengineering Methodologies</p> <p>Solves Application and Process related problems</p> <p>Collaborates across Business Functions and across IT function</p>	<p>Bachelor's degree</p> <p>10 years of experience in business process reengineering</p> <p>Able to lead various project tasks and work closely with the client and project team members</p> <p>Brings Industry and Domain expertise to</p>	\$ 140.00	\$ 140.00

	Resolves Problems and implements solutions	the project team		
Business Process Consultant II	<p>Develops Business Requirements</p> <p>Directs Data Collection and Analysis</p> <p>May be responsible for developing Training Materials and Documentation</p> <p>Communicates Business Requirements for Reports</p>	<p>Bachelor's degree</p> <p>6 years of experience in business process reengineering</p> <p>Works closely with the client and project team members</p>	\$ 128.00	\$ 128.00
Business Analyst	<p>Data Collection and Analysis</p> <p>Works under the direction of the Business Process Consultants and the Team leads</p>	<p>Bachelor's degree</p> <p>1 year of experience in business process reengineering</p> <p>Working knowledge of data entry systems</p>	\$ 83.00	\$ 83.00
Research Associate	<p>Design of Research or Survey Study</p> <p>Works under the direction of the Project Manager</p> <p>Responsible for data collection, organization and analysis</p>	<p>Bachelor's degree</p> <p>5 year of experience in survey design, analysis and reporting</p> <p>Working knowledge of data entry systems</p>	\$ 81.00	\$ 81.00
Data Analyst II	<p>Data Collection and Analysis</p> <p>Works under the direction of the Research Associate and the Team leads</p>	<p>Bachelor's degree</p> <p>5 year of experience in data collection and organization.</p> <p>Working knowledge of data entry systems</p>	\$ 75.00	\$ 75.00
Data Analyst	<p>Data Collection and Analysis</p> <p>Works under the direction of the Research Associate and the Team leads</p>	<p>Bachelor's degree</p> <p>1 year of experience in data collection and organization.</p> <p>Working knowledge of data entry systems</p>	\$ 60.00	\$ 60.00
Administrative Support II Analyst	<p>Provide Secretarial and Administrative Support</p> <p>Generally works under the direction of a Project Manager/Business Process</p>	<p>Bachelor's degree</p> <p>3 year of experience in data collection and organization.</p> <p>Working knowledge of data entry systems</p>	\$ 54.00	\$ 54.00

	Consultants/Analysts Helps in collecting/organizing various project materials			
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2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$ 300.00
4. Geographic Scope of Contract:
SRM Group will provide services in Domestic and Overseas Sites
5. Point of Production:
Same as Company Address
6. Discount from list prices or statement of net price:
Government prices are already discounted
7. Quantity Discounts:
None offered
8. Prompt payment terms:
Net 30 days
- 9a. Notification that Government purchase cards are accepted at or below
micro-purchase threshold:
Yes
- 9b. Notification that Government purchase cards are accepted at or above
micro-purchase threshold:
No. Will accept over \$2,500.00
10. Foreign Items
None
- 11a. Time of Delivery:
Specified on Task Order
- 11b. Expedited Delivery:
Not Applicable as SRM Group provides only services and not
products.
- 11c. Urgent Requirements:
Not Applicable as SRM Group provides only services and not
products.
12. FOB points:
Destination

- 13a. Contractor's Ordering Address and Payment Information:
Ordering Address: SRM Group,
101 Marietta Street, Suite 3300,
Atlanta, GA 30303.

Telephone (404) 751 3445 x104.

Payment Information:
101 Marietta Street, Suite 3300,
Atlanta, GA 30303.

Telephone (404) 751 3445 x104.

Bank Information: RBC Bank, Atlanta, GA 30309.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(404) 751 3445 x 104

(404) 668 5445

13b. Ordering procedure:

By Mail: Suresh Prabhu
101 Marietta Street, Suite 3300,
Atlanta, GA 30303.

Telephone (404) 751 3445 x104.

By Fax: (404) 581 5540.

By e-mail: sprabhu@srm-group.com

Website: www.srm-group.com

14. Payment Address:

Same as the Company Address

15. Warranty Provision:

As SRM Group is a services company, the projects are based on an hourly or on a turnkey basis. We will provide the client with all the services that were outlined within the scope of the project.

16. Export Packaging Charges:

N/A

17. Terms and Conditions of Government Purchase Card acceptance:

No threshold has been set. We propose to accept credit card payments for all amounts

18. Terms and Conditions of Rental, Maintenance and Repair:

None

19. Terms and Conditions of Installation:

None

20. Terms and Conditions of Repair Parts Indicating date of parts price lists and any discounts from list prices:

None

20a. Terms and Conditions for any other services:

None

21. List of Service Distribution points:

None

22. List of participating Dealers:

None

23. Preventive Maintenance:

None

24a. Special Attributes such as environmental attributes:

None

- 24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services at www.srm-group.com/section508.html.
- 25. Data Universal Numbering System (DUNS) Number: 106730919
Contractor's Taxpayer Identification Number (TIN): 58-2242378
CAGE Code: 3HQ62
- 26. Contractor has registered with the Central Contractor Registration Database. Contractor will accept LH and FFP.